

## **Known and Loved Organization**

### **Mosaic Pieces of Me “Touch, Territory, Talk and Mandated Reporting” Form**

We do understand that certain things below may feel like they are “implicit” or “go without saying”. However, as trauma informed providers, we also know, that it is vital that children and youth have boundaries that are healthy for them emotionally and physically. As such, we need them to know that we will do all we can to ensure that they are safe at Pieces of Me Camp. We believe in having a written agreement to do just that, with all of our campers, their guardians, and volunteers.

As a volunteer or camper, I have read, reviewed, and agreed to the following:

#### **Touch:**

Appropriate touch is as follows:

- Handshakes and high-fives
- Short, congratulatory or greeting hugs
- Arm around the shoulders
- Pats on head/shoulder/back

Inappropriate touch is as follows:

- Private back rubs, arm tickles, massages, etc.
- Touching of private parts
- Touching a child in anger, disgust, or frustration
- Frontal hugs
- Sexual embraces, kissing
- Lap sitting
- Physical punishment as a form of discipline
- Intimate wrestling or tickling

#### **Territory:**

Appropriate territory is as follows:

- Public one-on-one interaction
- Group or public environments
- Private conversation in “eye shot” of other individuals with the knowledge of others

Inappropriate territory is as follows:

- Private one-on-one interactions
- Going into the restroom with a child
- Pranks that involve the damage of personal property
- Pictures or videos taken in restrooms are forbidden
- Pictures or videos of anyone at camp without their consent

## Talk:

Appropriate Talk is as follows:

Verbal praise for achievement or behavior  
Verbal encouragement  
Conversational topics (likes, dislikes, struggles, issues they are facing)

Inappropriate talk is as follows:

Compliments or questions relating to physique or body development  
Sexual jokes or bathroom humor  
Swearing or vulgar language  
Individual secrets or special gifts  
Sexual conversation  
Harassment, bullying, ridicule, excessive teasing

*\*\*Known and Loved defines bullying as when someone repeatedly and on purpose says or does mean and/or hurtful things to another person. Inappropriate behavior that leads to dismissal may or may not constitute bullying.*

## Mandating Reporting and Safe Box:

### FACULTY OBSERVED

Faculty are required to take immediate action to address behavior if it involves a camper or volunteer. Camp Director should be notified.

### CAMPER OBSERVED

Campers are expected to report inappropriate behavior of other campers to an adult immediately. If inappropriate behavior is by an adult, campers are asked to report this to camp director who is on site. Campers are encouraged to use the **Safe Box** to report behavior, especially if it continues after sharing with an adult who has knowledge of the situation.

### SAFE BOX

The Safe Box is located on the check in table. We like the use of a “safe box” because it allows campers and volunteers to feel safe asking for help with an issue that is bothering them, and to do so anonymously if desired. To use, place a note in the box. The Safe Box will be checked daily by our camp director. Comments needing further investigation or mandated report will be immediately addressed with both the parents and appropriate agency. Violations of the code of conduct will result in dismissal from camp.

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Volunteer Printed Name

Signature

Date

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Guardian/Participant Printed Name

Signature

Date

